



South Boston Harvest Festival
420 Main Street, South Boston VA 24592
Telephone: (434) 575-4208
Email: info@downtownsobo.com Website: www.downtownsobo.com

BRUNSWICK STEW COOKOFF ENTRY FORM

\$40.00 application fee - must accompany this application

ENTRY FEE:

Rogers Heating & Cooling is proud to sponsor the first five Brunswick Stew Cook-Off entries! The first five teams to register will have their \$40 entry fee sponsored by Rogers Heating & Cooling. Teams who submit their application and payment will receive the sponsorship if they are among the first five registered entries. If you are one of the first five, your \$40 entry fee will be refunded to you. Sponsored entries are available on a first-come, first-served basis and are limited to the first five registered teams.

Send completed application and payment (check, money order or credit card information) to:

DDSB
South Boston Harvest Festival
420 Main Street
South Boston, VA 24592

Stew Master's Name: _____

Organization/Stew Crew Name (if any): _____

Phone:(____)_____ Cell Phone:(____)_____

Email: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Estimated Number of Team Members: _____

Give all measurements of canopies, tents, etc. _____

Quantity you plan to cook (minimum 15 gal., all in ONE pot): _____

Cooking Method:

☐ On-Site (Complete section II.)

☐ Off-Site (Complete section III.)

Important: Teams must follow the rules associated with the preparation method selected above. Teams selecting off-site preparation may not cook, prepare, or substantially alter the stew on-site. All teams remain responsible for applicable health department, fire-safety, and festival requirements.

ELECTRICAL NEEDS: (Check the one that best applies to your needs. Electricity is limited and will ONLY be provided if necessary for cooking.)

☐ Option #1 None

☐ Option #2 Yes (120v/20amps)

☐ Option #3 Yes, I need extra electricity (volts/amps you require: _____)

I. **GENERAL RULES AND INFORMATION FOR ALL TEAMS:**

CHECK EACH BOX TO INDICATE YOUR UNDERSTANDING AND AGREEMENT

☐ The Brunswick Stew Cook-Off is part of the South Boston Harvest Festival in downtown South Boston.

☐ All teams must provide their own tables, chairs, tents/canopies, extension cords, cooking utensils, and other equipment.

☐ All teams must be set up and ready to sell by 11:00a.m. on 9/26. Stew sales are scheduled from 11:00a.m. until 2:00p.m. No stew may be sold or served to the public before 11:00a.m. on 9/26.

☐ The event is rain or shine and there is no rain date. The application fee is non-refundable due to cancellation by the team or inclement weather.

☐ Brunswick Stew will be judged on Flavor, Consistency & Texture, Appearance, and Overall Quality.

☐ Awards will be presented for 1st, 2nd, and 3rd Place for Best Overall Stew. Winners will be announced at 2:00pm on 9/26 near the Brunswick Stew set-up location.

☐ A team may be disqualified for violation contest rules, misrepresenting its preparation method, failing to meet applicable health or fire-safety requirements, or creating a health or safety risk.

☐ Destination Downtown South Boston reserves the right to stop a team's cooking or serving operation when necessary to protect public safety or comply with instructions from the appropriate authorities.

II. OFF-SITE COOKING REQUIREMENTS (If applicable)

CHECK EACH BOX TO INDICATE YOUR UNDERSTANDING AND AGREEMENT

- ☐ Teams selecting off-site cooking must prepare the Brunswick Stew at a location approved by the Health Department. Please call the VA Department of Health at 434-476-4863, to obtain needed information. You are responsible for contacting the Health Department.
- ☐ The Team must provide the preparation location and any applicable permit information requested by the Health Department or Festival.
- ☐ Teams remain responsible for applicable Health Department requirements for preparation, transportation, holding, and service.
- ☐ Off-site teams may not cook, prepare, or substantially alter the stew at the festival unless all applicable on-site Health Department requirements are met.
- ☐ Teams must cook a minimum of 15 gallons of Brunswick Stew. Stew must be available for both judging and sale to the public.

III. ON-SITE COOKING REQUIREMENTS (If applicable)

CHECK EACH BOX TO INDICATE YOUR UNDERSTANDING AND AGREEMENT

- ☐ Applicant must provide a "Certificate of Insurance" indicating \$1,000,000 liability limit. In the section marked "DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES" must state, "The South Boston Harvest Festival to be held in Constitution Square, 100 Main Street, South Boston, VA 24592 on 09/26/26." In the section marked "CERTIFICATE HOLDER" must state, "Destination Downtown South Boston, Inc., 420 Main Street, South Boston, VA 24592."
- ☐ Must apply for a Temporary Food Event Permit. Please call the VA Department of Health at 434-476-4863, to obtain needed information. You are responsible for contacting the Health Department.
- ☐ Teams selecting on-site cooking must prepare and cook the stew at their assigned festival location.
- ☐ The cooking method must be identified as wood, charcoal, gas, or other.
- ☐ Teams must cook a minimum of 15 gallons of Brunswick Stew, and in ONE pot. Stew must be available for both judging and sale to the public.
- ☐ Teams must follow additional instructions issued by the Health Department or festival officials.
- ☐ A team may be required to stop food preparation or service if an immediate health or safety concern.

☐ Applicant MUST provide a working fire extinguisher. The Fire Marshal will stop cooking operations immediately if the food vendor lacks an appropriate fire extinguisher. The type of fire extinguisher(s) required varies with the type of fuel used. The following type of fire extinguishers are required as noted based on:

<u>Type of Fuel or Cooking Operation</u>	<u>Type of Fire Extinguisher Required</u>
Charcoal or Wood	Minimum U.L. Rating of 2A 20BC
Propane, Butane or Natural Gas	Minimum U.L. Rating of 2A 40BC

☐ Fire extinguishers must have a tag that indicates they have been serviced within the past 12 months. Exception: New fire extinguishers (those purchased within the past 12 months) may pass inspection by having the receipt showing the date of purchase taped to or otherwise attached to the fire extinguisher.

☐ All extinguishers shall be mounted in a readily accessible and visible location for immediate use.

☐ Any compressed gas cylinder must be secured to prevent falling and some provision must be in place to prevent unauthorized personnel from tampering with the cylinder. (SFPC 5303.5) The securing of compressed gas cylinders to the legs of typical pop-up tents will not be accepted. *Compressed gas cylinder and tank valves shall be protected from physical damage by means of protective caps, collars or similar devices. (SFPC 5303.6) *Electrical hazards must be removed. Wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used. (SFPC 605.1)

☐ Extension cords must be of an appropriate size for the appliances being utilized.

☐ Extension cords shall be maintained in good condition without splices, deterioration or damage. (SFPC 605.5.3)

☐ Open junction boxes and open-wiring splices are prohibited. (SFPC 605.7)



PAYMENT INFORMATION

(Payment is due in full with the application)

Payment by check: Please make check or money order payable to South Boston Harvest Festival

Payment by credit card: Please complete the information below or call the office: (434) 575-4208

Name as it appears on card: _____

Street Address: _____

City _____ State _____ Zip _____

Card Number: ____ - ____ - ____ - ____ Security Code: _____

Expiration Date: _____ Amount to be charged: _____

Signature (required): _____

☐ Please check to confirm that you agree with the following: By submitting this form, I understand that my Credit Card will be charged the fee for my application to the South Boston Harvest Festival upon the Festival's receipt of this application form. Your receipt will be emailed back to you. Your statement will show a charge made to Destination Downtown South Boston (DDSB).

AGREEMENTS

Signature required – this page must accompany your application

PRINT OUT ALL PAGES - FILL OUT COMPLETELY

RETURN COMPLETED FORMS TO THE DDSB OFFICE

☐ By signing this application, each Stew Team is fully responsible for their own entries, including loss by breakage, theft, fire, rain, or any other cause of damage to inventory or self. Vendors are responsible for any insurance they deem necessary. Also, the vendor hereby expressly releases Destination Downtown South Boston and the Town of South Boston from all liability for damage, loss or injury to any person or goods from any cause whatsoever. Destination Downtown South Boston and the Town of South Boston assume no responsibility or liability for fire, theft, rain, or other loss or damage or for injuries to person.

☐ By signing below, you also acknowledge your understanding and agreement to all terms and conditions listed in this application.

Signature Required: _____ Date _____

Thank you for your application and support!